

From: "Smith, Randy" <smith.70@osu.edu>  
Subject: Minor in Meat Science  
To: "Pfister, Jill" <pfister.1@CFAESMAIL.CFAES.OHIO-STATE.EDU>  
Cc: kinder.15@osu.edu, "Rankin ...snip... adelson.3@osu.edu", lando.5@osu.edu

Jill:

I am pleased to inform you that the proposal from the College of Food, Agricultural, and Environmental Sciences to establish an undergraduate minor in Meat Science was approved by the Council on Academic Affairs at its meeting on August 31, 2005. Professor Ray Noe and I, as Chair and Vice Chair of the Council presented the proposal on your behalf. Thank you for attending the meeting and responding to questions.

No additional level of approval is necessary. This action will be included in the Council's next Annual Activities Report to the University Senate (April 2006).

**Please note that this message represents my formal communication with you about this action. You will not receive a separate letter from me. In that regard please keep a copy of this message for your file(s) on the proposal and I will do the same for the file in the Office of Academic Affairs.**

If you have any questions/comments about this action, please contact Professor Noe (noe.22@osu.edu) or me.

Congratulations on the successful completion of the review process and good luck with this new minor.

Randy

W. Randy Smith  
Vice Provost